



Club Constitution

V1 – AGM – December 1999

V2 – AGM – December 2004

V3 – AGM – December 2013 – Jon Hirsh (Commodore)

V4 – April 2014 – Barry Wicks (Commodore)

V5 – AGM – December 2018 – Leanne Moor (Membership Secretary) and Julie Maidment (Secretary)

1 - Name of Club

The name of the club shall be “The Maidenhead Sailing Club”, abbreviated hereafter as MSC.

2 - Objectives of Club

To promote social and competitive sailing based at Summerleaze Lake Maidenhead, in accordance with the agreement negotiated with the Summerleaze Ltd.

3 - Management

The honorary executive officers of the club shall be the Commodore (Chairman), Vice Commodore (Vice Chairman), Secretary, Treasurer, Membership Secretary and Harbourmaster. The affairs of the Club shall be managed by the General Purposes Committee, who are responsible for the maintenance of the MSC Bye Laws and the Sailing Instructions to ensure the good running of the club in the interest of all members. The General Purposes Committee shall consist of the Honorary Executive Officers and not more than 10 members of the club. A quorum shall consist of 4, not including the Chairman. The Committee shall have the power to co-opt and to form Sub-Committees as necessary. Subject to the approval of the Annual General Meeting the General Purposes Committee may appoint the retiring Commodore as a Flag Officer who shall take the rank of Rear-Commodore.

Officers and Committee Members shall be elected by the Club at a General Meeting and shall hold office until the conclusion of the next Annual General Meeting. All Officers and Committee Members shall be eligible for re-election except the office of Commodore, which shall not normally be held for more than three years consecutively.

4 - Membership

Membership is open to all who want to sail. MSC adheres to the RYA Equality Policy found on the RYA website. A “Member” is any individual covered by the membership types below. The available classes are:-

Membership Type	Definition	Voting rights
FAMILY	To cover partner and such of their immediate family as have not reached the age of 18 or until the age of 25 if in full time education. Additional voting rights can be purchased for over 18's resident at the same address	1 vote
SINGLE	For those who do not wish members of their family to share in the privileges of their membership.	1 vote
STUDENT	For members who are in full-time education, aged between 18 and 25. Evidence may be requested from their university/college.	1 Vote
JUNIOR	For members under 18 years of age. No Junior may purchase or attempt to purchase intoxicating liquor within the Club premises, but shall otherwise be entitled to the full amenities of the Club.	No vote
OUTPORT	For past members who shall be elected by the General Purposes Committee and shall be entitled to use the full facilities of the Club	No vote
HONORARY	For members who have served the club well and for a long time. Such members shall be entitled to use the full facilities of the club and shall be elected by the unanimous vote of the General Purposes Committee	1 vote



Club Constitution

YOUTH GROUP	For youth groups and schools with members under 18 years of age. The Club undertakes to liaise with the Maidenhead and District Schools Sailing Association, with the Scout Sailing Association and other groups in order to ensure the best use of the sailing facilities to their mutual benefit. The number of groups and the size of the groups will be limited by the General Purpose Committee to ensure the capacity of the Club is not exceeded. Sailing opportunities will be agreed between the managers of the group and the General Purposes Committee to avoid clashes with sailing or any other MSC event planned. The Club Officer of the Day is assigned the authority to curtail activities that are likely to interfere with the activities of the Club. Members of the Group will at all times be supervised by a teacher or adult instructor who will be totally responsible for all activities and the Club accepts no liability. Youth Group members may not purchase nor attempt to purchase intoxicating liquor within the Club premises. As Members of the club the Youth Organisation will have one vote at General Meetings. Prospective membership is granted where an application is approved by the General Purposes Committee for a part subscription with respect to the remaining portion of the year in which they join.	1 vote per Youth Group
-------------	--	------------------------

The General Purposes Committee may elect candidates as Associates of MSC who will have limited access to club facilities. Associates are not Members and cannot be elected as Officers or as Committee Members and cannot vote at an Annual General Meeting or at a Special General Meeting. The Committee may, at its absolute discretion, decline to renew an associate membership when the annual fee becomes due. There are two categories of Associate:

- Temporary Associates – on payment of the appropriate fee, 40% of annual membership subscription (joining fee not applicable), may have use of the club and its water for a single period of three months subject to the Constitution and Bye Laws.
- Social Associates – on payment of the appropriate annual fee, may have use of the club premises, but not its sailing facilities, subject to the Constitution and Bye Laws. In electing Social Associates the Committee shall have regard to the promotion of the club objectives.

Candidates for Membership shall send their completed membership forms, annual subscription and entry fee to the Membership Secretary for processing. The entry fee will not be required of members transferring to full membership (Family or Single) who have been (junior, outport or group) members of the club for more than 12 months.

To comply with Licensing laws, prospective members who have lodged a valid application for membership with the Membership Secretary must wait at least two days between processing of a valid application and their admission to full privileges of membership.

Cessation of Membership. Members or Associates wishing to resign must give notice in writing to the Membership Secretary. Every Member on joining the Club undertakes to comply with these rules and with the Bye-Laws. If a member is deemed to be in breach of these rules or for conduct prejudicial to the club, the disciplinary policy will be brought into effect.

5 - Subscription

All members are required to pay appropriate fees to the club in respect of their membership; These fees will be made up of a) an Entrance Fee, b) an Annual Subscription, and c) berthing fees. Rates of Subscriptions; The rates of annual subscription, entry fees and berthing fees for all classes of membership for the following year shall be determined at the Annual General Meeting. Prospective members shall pay a part subscription, as determined by the General Purposes Committee, in respect of the remaining portion of the year in which they join.

Youth Group Subscriptions: The Youth Group subscription will be 60% of the club's Junior Subscription rounded up to the nearest pound and multiplied by the number of participants. A Junior Boat Parking fee will also be payable for each boat parked on the Club's premises.

Payment and arrears of Subscriptions. Subscriptions shall be paid by 1st April and any member who has not paid the same will have their name removed from the list of members to be restored at the discretion of the General Purposes Committee who may require the payment of a further Joining Fee.



Club Constitution

Arrears of Berthing. If at any time any berthing fees payable to the Club by any member or former member shall be in arrears, the Club shall be entitled to move the boat to any other part of the premises without being liable for any loss or damage to the boat howsoever caused.

If at any time any berthing fees payable to the Club by any member or former member shall be two months in arrears, the Club shall be entitled upon giving one month's notice in writing to the member or former member at his last address shown in the register of members to sell the boat and deduct any money due to the Club (whether by way of arrears of subscriptions or berthing fees or otherwise) from the proceeds of sale before accounting for the balance to the member or former member. Alternatively, any boat which in the opinion of the Club cannot be sold may, upon such notice as aforesaid, be broken up and the expenses recovered from the member or former member.

6 - Approved Dinghy Classes

The approved classes shall be determined by the Sailing Committee which shall include a Menagerie Fleet of limited numbers. Approved classes shall comprise any boat being a non-trapeze monohull of less than 16ft length with a recognised yardstick ranging between 970 and 1670 inclusive. Boats without a recognised yardstick will sail in the Menagerie fleet with a yardstick allocated by the Sailing Committee.

Class Fleet Racing shall be included in a summer seasons programme for every class having an average entry in either of the two preceding summer seasons of at least three together with the International Optimist Class. Other classes will race as a Menagerie Fleet.

Any Class entering an average of four boats in the Menagerie Fleet in any summer season may request Class fleet racing in the following season. If this is granted, a period of two seasons shall elapse before Class Fleet racing is officially awarded.

Use of sailboards, canoes, kayaks and paddleboards (SUP's) shall be permitted except when dinghies are racing.

7 – Audits

Two Auditors, who are not members of the General Purposes Committee, shall be appointed at each Annual General Meeting to examine and certify the Club Accounts. The Auditors need not be members.

8 - General Meetings

An Annual General Meeting shall be held after the conclusion of the current Summer Sailing calendar of each year.

Special General Meetings may be called by the General Purposes Committee or on receipt of a written request stating the subject to be discussed and signed by not less than 10% of voting members. At any Special General Meeting, 10% of the voting membership shall constitute a quorum.

No less than 14 days' notice of such General Meetings shall be given to all members. All questions shall be settled by hand vote, except for elections, which if contested, shall be settled by ballot. Nominations, duly seconded and signifying acceptance by the nominee, shall be with the Secretary at least 7 days prior to the Meeting at which elections are held. Proposals for consideration at such General Meetings shall be with the Secretary at least 10 days prior to the meeting.

All Members shall be entitled to attend all General Meetings and have voting rights as outlined in the Membership Section above.

9 - Intoxicating Liquor

The purchase and supply of intoxicating liquor shall be exclusively controlled by the General Purposes Committee.

10 - Use of Funds

Funds, including profits from the sales of liquor, must be applied for Club purposes or charity.

11 - Alteration to the Constitution

The Constitution shall not be altered except at a General Meeting where the proposed change has been specified in the notice for the meeting. Proposed changes must be supported by at least two thirds of those members present who are entitled to vote.



Club Constitution

12 - Guests

- i) Members' guests may use the Club social facilities free of charge
- ii) Members' guests may use the Club sailing facilities at the discretion of the officer responsible and may use these no more than five occasions in any year
- iii) All guests must sign the visitor's book and it is the responsibility of the member to ensure the safety of their guests and their compliance with the MSC Constitution and Bye Laws.

13 - Visitors

Upon payment of a fee, minimum 10% of annual membership subscription, visiting sailors may enjoy limited use of the Club facilities at the discretion of the officer responsible. Other than Open Events, no visitor may use the sailing facilities of the club on more than five occasions in any year. Visitors shall sign the Visitors Book and abide by the Bye-Laws.

14 - Dissolution of the Club

If the Club ceases to exist, all moneys and assets will be distributed to either another sailing club or a charity, in accordance with current legislation.



Bye-Laws

V1 – December 1999

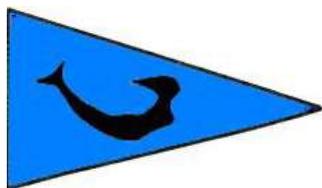
V2 – July 2007

V3 – Jon Hirsh (Commodore) – April 2014

V4 – Leanne Moor (Membership Secretary) and Julie Maidment (Secretary) – November 2018

SECTION 5B - Maidenhead Sailing Club Bye-Laws

1. Sailing or boating is permitted at all times except on days where it may be disallowed by the Committee and always provided that it does not interfere with the workings of the Summerleaze Gravel Company. When an organised sailing event is underway, those wishing to sail independently of the event shall obtain permission from the officer responsible. Where, after reasonable efforts, it is not possible to contact the officer responsible or an alternate club official, permission is implied subject to the requirement to keep away from the boats involved in the organised event.
2. No sailing or boating is permitted in the winter season except when organised, unless a minimum of two boats are on the water with adult crews in attendance. It is the responsibility of any person going on the water, to wear appropriate sailing/personal equipment/clothing to suit the conditions on the day. During November to March we would advise wet/dry suits are worn. It is the responsibility of each individual to ensure these rules are adhered and it is the responsibility of the attending adult to ensure all juniors adhere to these rules.
3. All lake users, regardless of type of boat and activity (racing, leisure etc.) are to avoid collisions and sail in general accord with the rules as described in the International Regulations for Preventing Collisions at Sea (COLREGS).
4. The club burgee shall be light blue, with a “mermaid” symbol.



5. Properly fitting personal buoyancy aids must be worn by all boat occupants and persons on pontoons at all times.
6. No fishing is permitted by club members. (The fishing rights belong to an angling club.)
7. Except in emergencies, landing is not permitted other than on Club premises. Swimming is not allowed at any time.
8. All boats must be insured for third party risk to a minimum of £3,000,000. Members and visitors must produce certification on request.
9. All boats with stepped masts must be tied down to secure stakes whilst left on Club premises.
10. Members of the Club, their guests and visitors, who use the Club premises, and any other facilities of the Club, do so entirely at their own risk and implicitly accept that:
 - (i) The Club will not accept any liability for any damage to or loss of property including boats belonging to members, their guests or visitors to the Club howsoever caused.
 - (ii) The Club will not accept any liability for personal injury arising out of the use of the club premises, and any other facilities of the Club, or out of participation in any race or event organised by the club, whether sustained by members, their guests or visitors, or caused by the said members, guests or visitors, whether or not such damage or injury could have been attributed to or was occasioned by the neglect, default or negligence of any of the officers, committee or servants of the Club.
 - (iii) Before inviting any guests or visitors onto the premises or to participate in events organised by the Club, members will draw their attention to this rule.



Bye-Laws

11. No person under 16 years of age is allowed on the club premises at any time unless supervised by an adult.

The Club will only provide rescue facilities during organised events. At all other times, parents and guardians have sole responsibility for their children and wards and must accept that the Club cannot be expected to exercise supervision or control. Even during organised events the Club cannot accept responsibility for children, or any other persons not engaged in that activity.

12. Children under 7 years of age must wear properly fitting personal buoyancy aids whilst on Club premises, except in buildings and enclosed areas, and must not play on the pontoons at any time.

13. Cars, Motor Cycles, bicycles and any other vehicles brought onto club premises shall be parked in an orderly manner and only in the designated parking areas.

14. Road trailers should, where possible, be stored under the member's boat and be clearly marked with the owner's name. Alternatively, by prior arrangement, a fee can be paid to store road trailers in the designated area.

15. Dogs must be kept on a lead and under strict control at all times. Dogs must not be allowed to foul the premises; any fouling must be immediately removed by the owner of the dog.

16. Members must not act in a manner likely to cause annoyance to nearby residents or other members. Attention is particularly drawn to:

(i) Noise from loose halyards, gates slamming, radios/recorders, power tools, motor-cycles etc.

(ii) Smoke from bonfires etc.

(iii) Members must not smoke at any time in the garage, race hut or Clubhouse

17. All voting members will undertake allocated Race and Work Party duties.

18. Intoxicating liquor may be sold only during the permitted hours as defined in the licensing document "Club Premises Certificate Summary" as displayed in the bar. Briefly these hours are: Monday to Saturday inclusive; 1000 – 2320, Sundays; 1200 – 2250. The actual hours of opening will be determined by the GPC.

(i) No liquor shall be supplied to a person under the age of 18 years or to any person for consumption off the premises.

(ii) No liquor shall be supplied other than to a member or associate (as defined in the Constitution) or to members' guests which shall be limited in number to a maximum of three at any one time. The names and addresses of such guests shall be entered in a book maintained for the purpose and kept on the premises.

(iii) Intoxicating liquor may be sold for consumption on the premises to persons attending the Club premises for sporting, social or other functions organised or authorised by the Club.

19. No boat shall be brought onto the Club premises until the Membership Secretary has been notified. The Membership Secretary must also be informed of change of ownership and of dinghy parking spaces becoming vacant following the permanent removal of craft from the premises.

20. List of names and addresses of members shall be kept by the membership secretary. Emergency contact numbers are kept securely behind the bar. For access please speak to club official.

21. Members may only use the club for permitted club activities; any other activities must have permission from the General Purpose Committee. Requests must be made in writing.

NOTE:

Members of the General Purposes Committee or persons directed by them are empowered to enforce these Bye-laws. Failure to comply with these Bye-laws renders members liable to expulsion under Rule 4 'Cessation of Membership' of the Club Constitution.

Issued by the order of MSC General Purposes Committee